



# Tenant Leasing Application

(Each co-applicant must submit a separate application unless the co-applicant is a spouse)

**1390 Chain Bridge Road Suite 170, McLean, Virginia 22101**  
 Tel: 703-992-7300 | Fax: 877-288-8073 | Web: [rjmcompanies.com](http://rjmcompanies.com)

## Location

Name of Center	Square Footage	Name of Leasing Agent

## Applicant Information

Name (First/M.I./Last)		Social Security #	
Date of Birth (MM/DD/YY)	Home #	Work #	Cell #
Best Time to Call	Email	Fax #	

## Spouse Information

Name (First/M.I./Last)	Social Security #	Date of Birth

## 5 Year Resident History (Must be consecutive)

Current Address	City/State	Zip Code	Move in Date
Previous Address	City/State	Zip Code	Residency Dates
Previous Address	City/State	Zip Code	Residency Dates

If you have additional places of residency or own more than one home, please record the applicable information on the back of this application.

Initials  
 \_\_\_\_\_/\_\_\_\_\_  
 CONFIDENTIAL

## Pertinent Information

Do you and your spouse, if applicable, have a legal right to be in the United States?

- Yes, because I am a United States citizen  
 Yes, I have valid documentation from the Bureau of Citizenship & Immigration Services (BCIS), or from the State Department  
 No

Have you ever applied, lived, or rented from at an RJM Management LLC community? \_\_\_\_\_  
If yes, when? \_\_\_\_\_ What property? \_\_\_\_\_

Do you own a home? \_\_\_\_\_ If yes, who is/was your mortgage holder? \_\_\_\_\_  
Mortgage Holder Contact # \_\_\_\_\_

Is the home paid in full? \_\_\_\_\_ If no, what is your approximate balance? \_\_\_\_\_

Have you or a related entity you own ever foreclosed on a home or are you currently in the process of having a home foreclosed? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Have your or a related entity you own ever been evicted or are you currently in the process of being evicted from any leased premises? \_\_\_\_\_

Have your or a related entity you own ever owed monies to a prior landlord? \_\_\_\_\_ If yes, when? \_\_\_\_\_  
Is it paid in full? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Have your or a related entity you own ever owed monies to a major utility company? \_\_\_\_\_ If yes, when? \_\_\_\_\_  
Is it paid in full? \_\_\_\_\_ When? \_\_\_\_\_

Have your or a related entity you own ever filed bankruptcy? \_\_\_\_\_ If yes, when? \_\_\_\_\_  
Please provide written proof of the discharge or dismissal upon request.

Have you ever been convicted of or plead guilty or "no contest" to a felony (whether or not resulting in a conviction)? \_\_\_\_\_

Have you ever been convicted of or plead guilty or "no contest" to a sexual misconduct misdemeanor (whether or not resulting in a conviction)? \_\_\_\_\_

If yes was answered for any of the questions within this section, please provide written explanation on the back of this application.

## Emergency Contact/Closest Relative Not Living With You

Name \_\_\_\_\_ Full Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Relationship to You \_\_\_\_\_ Phone # \_\_\_\_\_

## Leasing Application Authorization Disclosure

I (we) authorize RJM Management LLC or their agents, to investigate my (our) qualifications and consumer reports, and/or any and all references given or discovered. I (we) realize this information will be used by RJM Management LLC and/or their agents, to evaluate my (our) qualifications and credit standing which may include but not be limited to a criminal background check prior to their approval or disapproval of my (our) leasing application.

By signing this application, you declare that all your responses are true and complete and authorize owner to verify this information. Any false statement on this application will lead to rejection of your application or immediate termination of your lease contract.

\_\_\_\_\_  
Applicant Signature Printed Name Date

\_\_\_\_\_  
Applicant Spouse Signature Printed Name Date